

I. Cleaning and Sanitizing:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)					
Other cleaning, sanitizing, disinfecting, and ventilation practices					

II. Social Distancing:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible					
* Restricting the use of cafeterias and other congregate settings					
* Hygiene practices for students and staff including the manner and frequency of hand- washing and other best practices					

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs					
* Identifying and restricting non-essential visitors and volunteers					
* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Sports					

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Limiting the sharing of materials among students including manipulatives					
Staggering the use of communal spaces and hallways					
Adjusting transportation schedules and practices to create social distance between students					
Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students					

III. Monitoring Student & Staff Health:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Monitoring students and staff for symptoms and history of exposure					
* Returning isolated or quarantined staff, students, or visitors to school					
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols					
Other monitoring and screening practices					

IV. Other Health Considerations:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness					
* Use of face coverings (masks or face shields) by all staff					
* Use of face coverings (masks or face shields) by older students (as appropriate)					
Unique safety protocols for students with complex needs or other vulnerable individuals					

Return to In-Person Instruction Governing Body Affirmation Statement

The School Advisory Board for **(INSERT NAME OF SCHOOL)** reviewed and approved the Phased School Return to In-Person Instruction Plan on **(INSERT DATE: MONTH, DAY, YEAR)**.

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: **(INSERT DATE: MONTH, DAY, YEAR)**

By:

(Signature* of Board Chair or Pastor)

(Signature* of President or Principal)

*Electronic signatures on this document are acceptable.