

Dear Holy Trinity School Families,

You are invited to register for the Extended Care Program for the 2020-2021 school year. Registration will be open until August 19, 2020. All registration forms **MUST** be returned to school **NO LATER** than August 19, 2020, in order for your child/children to begin the Extended Care Program at the start of the new school year.

Any family that plans to use the Extended Care Program during the 2020-2021 school year, should register during this time. This includes families that have previously used the program (last year's registration will not carry over into the next school year), and families that plan to use the program on a drop-in basis. Please note that your registration status may be changed at any point during the school year. I highly recommend that families fill out the registration form as drop-ins, even if you don't think you will need to use the program. It is better to have the information on file already and not need it, than to have to fill it out and get it to the school at the last minute if an emergency arises and you need your child/children to stay in aftercare. **Please email completed registration forms to extendedcare@myhts-wallingford.org or mail them to: Extended Care, c/o Holy Trinity School, 11 N. Whittlesey Ave., Wallingford, CT 06492.**

Registration for the 2020-2021 school year will be closed between August 19, 2020 and September 18, 2020. During this time, **NO** registrations will be accepted. After September 18, we will again accept new registrations, as schedules change and thus the need for Extended Care changes.

Just a few quick notes about the registration forms:

- The Preschool form must be used for any child in Pre-K and the other form must be used for students in K-8. Please use the appropriate form as there are minor differences.
 - Preschool Morning Care runs from 7:30-8:30 am. Any family with a student in an older grade that is dropping off the older student between 7:55-8:10 may also drop their preschooler off at this time for morning care, free of charge.
 - Preschool Aftercare runs from 3:00-4:30pm.
 - K-8 Morning Care runs from 7:10-8:10 am.

- K-8 Aftercare runs from 2:30-5:30 pm. Any family with a student also in PreK, that wishes to pick up both/all of their children at 3:00 may have their older student(s) in aftercare until 3:00, free of charge.
- Please make sure to fill out BOTH PAGES of the form. Extended care does not have access to the school's file with emergency information, so it is important to have our own.
- In the "Extended Day Usage" chart there are several options. Please choose the ones that you will REGULARLY use. You can always make changes to the chosen days.

Both the PreK and K-8 registration forms are attached to this email. Additional forms or information may be requested by emailing Ms. Heitzenrater at extendedcare@myhts-wallingford.org, or can be found on the Holy Trinity School website.

The rates for the Extended Care Program can be found on the school website.

Details about changes that will be made to extended care to reflect guidelines regarding Covid-19 will be passed along in August, but please be aware that this IS something that is being worked on!

Thank you for your support of this program.

Sincerely,

Ms. Jessica Heitzenrater

Extended Care Program Coordinator